

## How to Join or Donate to the Friends of the People's Palace, Winter Gardens and Glasgow Green

### Membership

Membership of the Friends of the People's Palace, Winter Gardens and Glasgow Green (FOPPWGGG) is open to all who share our aims (see ['About Us'](#) on our website).

Joining FOPPWGGG allows us to continue to raise the profile of the People's Palace & Winter Gardens, show the City Council and Glasgow Life that people do care about these important civic resources and the social history of our city.

By becoming a member you will be added to our mailing list, be notified of upcoming activities and events and receive a copy of our e-newsletter.

*Please complete the attached membership form.*

### Membership is free, but donations appreciated

Glasgow Green belongs to us all and we want membership to be free, however should you wish to support the work of the Friends of the People's Palace, Winter Gardens and Glasgow Green financially, we welcome donations of £5 and upwards.

Any financial donations will assist us in our campaign work.

All donations will be acknowledged, and you can join our mailing list.

*Donate securely via PayPal or make a transfer to our bank account – details below:*



PayPal donation link: <https://www.friendsofppwggg.org.uk/join-and-donate-to-the-friends/>

If you would like to donate by BACS direct from your bank account, here are our bank details:

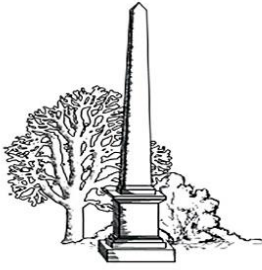
Bank: **Royal Bank of Scotland**

Account name: **Friends of the People's Palace, Winter Gardens and Glasgow Green**

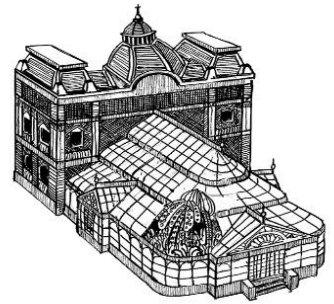
Account number: **00231747**

Sort Code: **83-19-34**

Please send an email message stating your name to [mail@friendsofppwggg.org.uk](mailto:mail@friendsofppwggg.org.uk) and the amount you transferred to ensure a receipt for your donation.



**FRIENDS OF  
THE PEOPLE'S PALACE,  
& WINTER GARDENS  
GLASGOW GREEN**



**Membership Form**

Please return this application form:

**By email:** Membership Secretary at [mail@friendsofppwggg.org.uk](mailto:mail@friendsofppwggg.org.uk)

or

**By post:** Membership Secretary, Friends of the People's Palace Winter Gardens and Glasgow Green, 9 Elm Street, Whiteinch, Glasgow G14 9PX

Applicant information			
Name:			Prefix:
Address:			
Postcode:			
City:			
Country:			
Phone:		Mobile:	
Email:			
Preferred method of contact? (Please tick)	post		
	email		

Date.....

Signature.....

By signing this form you are confirming that you are consenting to the Friends of the People's Palace, Winter Gardens & Glasgow Green holding and processing your personal data. We will never share this data with other organisations. Information about our privacy policy is detailed below.



## **DATA PRIVACY NOTICE**

### **01. Your personal data – what is it?**

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the GDPR).

### **02. Who are we?**

The Friends of the People's Palace Winter Gardens & Glasgow Green is the data controller (contact details below). This means the Committee decides how your personal data is processed and for what purposes.

### **03. How do we process your personal data?**

The Friends of the People's Palace Winter Gardens & Glasgow Green complies with its obligations under the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: –

- To enable us to provide a voluntary service for the benefit of members, supporters and the public as specified in our constitution;
- To administer membership records;
- To fundraise and promote the interests of the group;
- To maintain our accounts and records (including the processing of gift aid applications);
- To inform you of news, events, organised by the group;

### **04. What is the legal basis for processing your personal data?**

- Explicit consent from you so that we can keep you informed about news and events.
- Processing is carried out by the Friends People's Palace Winter Gardens & Glasgow Green:
  - the processing relates only to members and/or supporters (or those who have regular contact with it in connection with those purposes); and
  - there is no disclosure to a third party without consent.

### **05. Sharing your personal data**

Your personal data will be treated as strictly confidential and only the minimum will be shared with other Office Bearers in order to carry out a service to you as per your consent.

### **06. How long do we keep your personal data?**

We keep data in accordance with what the Group is legally required to maintain either permanently

or for a minimum period. Any data that there is no longer a legal obligation to retain once it has been utilised will be securely destroyed e.g. attendee lists.

Specifically, we retain membership data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate.

## **07. Your rights and your personal data**

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: –

- The right to request a copy of your personal data which The Friends People's Palace Winter Gardens & Glasgow Green holds about you;
- The right to request that The Friends People's Palace Winter Gardens & Glasgow Green corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for The Friends People's Palace Winter Gardens & Glasgow Green to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide you with your personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/exercise of official authority); direct marketing and processing for the purposes of scientific/historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

## **08. Further processing**

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

## **09. Contact Details**

To exercise all relevant rights, queries of complaints please, in the first instance, contact the Membership Secretary by email: [mail@friendsofppwggg.org.uk](mailto:mail@friendsofppwggg.org.uk) or by post: Membership Secretary, The Friends People's Palace Winter Gardens & Glasgow Green, 9 Elm Street, Whiteinch, Glasgow G14 9PX.

You can contact the Information Commissioners Office on 0303 123 1115 or via email [Scotland@ico.org.uk](mailto:Scotland@ico.org.uk) or at Information Commissioner's Office, 45 Melville Street, Edinburgh, EH3 7HL